



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

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December 29, 2011

TO: Each Supervisor

FROM:  Jonathan E. Fielding, MD, MPH
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE
AMENDMENT NUMBER 1 TO MASTER AGREEMENT WORK ORDER
NUMBER PH-001416-W1 WITH PUBLIC HEALTH FOUNDATION
ENTERPRISES, INC. FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to temporary personnel services Work Orders that extend the term, rollover unspent funds, and/or increase or decrease each Work Order maximum obligation in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel.

Under this authority, I will execute Amendment Number 1 to Master Agreement Work Order Number PH-001416-W1 with Public Health Foundation Enterprises, Inc. in the amount of \$76,463, for the term of January 1, 2012 through March 31, 2012, 100 percent offset by funds from the Single Allocation Model HIV Prevention (Surveillance) Agreement Number 10-95267, for the 1) Enhanced Perinatal HIV Surveillance (EPS) Project, at a total amount of \$15,231, and 2) Health Education and Risk Reduction (HERR) Grant, at a total amount of \$61,232.

This amendment will extend the term of the EPS and HERR projects and provide additional funding to: 1) continue the reporting of prevalent and incident cases of HIV-infected and HIV-exposed children diagnosed at or delivered to various medical care facilities throughout the County, and 2) continue to assist with HIV Surveillance reporting and data collection requirements. Extension of these projects will allow the Department of Public Health's Division of HIV and STD Programs to continue surveillance activities through March 31, 2012.

County Counsel has reviewed and approved Amendment Number 1 to MAWO PH-001416-W1 as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:nmp
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors